

SciFinder® User Registration

Introduction SciFinder's web-based user registration form allows you to create your own SciFinder username and password. The URL for the form is available at <http://library.lakeforest.edu/journals/scifinder>.

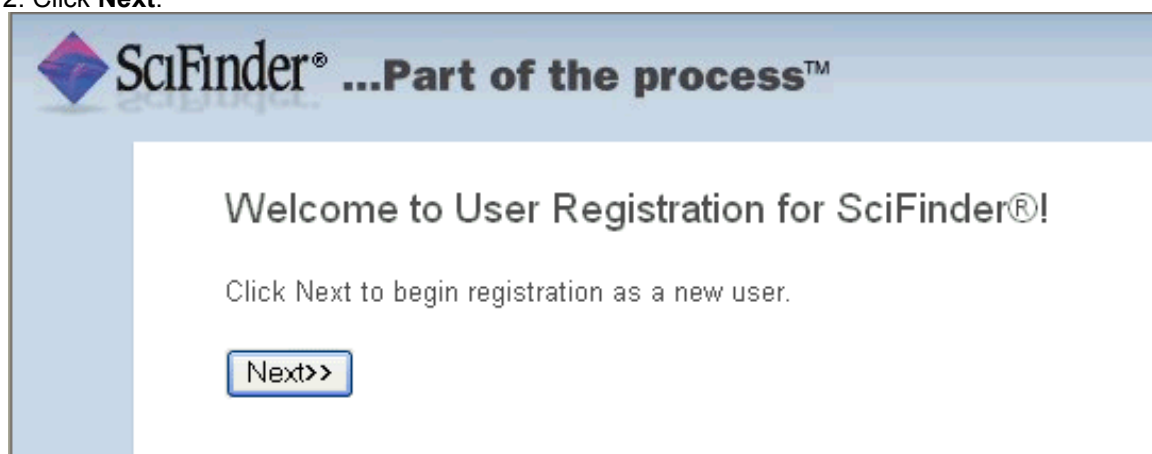
Note: The form requires that you access the URL from the on-campus. If you are off-campus, you may access the form using the College's VPN software. For information about the VPN, see <http://www.lakeforest.edu/vpn>.

After you submit the form, CAS sends you an e-mail message with instructions for completing the registration process. **SciFinder requires that you use your Lake Forest College e-mail address.**

Access User Registration

1. Go to <http://library.lakeforest.edu/journals/scifinder> and click on "Scifinder Registration" to access the SciFinder user registration web page.

2. Click **Next**.



Enter Contact Information

1. Enter your contact information.

While only your name and e-mail address are required, the additional information will help CAS better understand SciFinder users, allowing us to improve the products and services we offer.

2. Specify a username and password.

Your username must be unique and contain 5-15 characters. It can contain only letters or a combination of letters, numbers, and/or these special characters:

- - (dash)
- _ (underscore)
- . (period)
- @ (at symbol)

Your password must contain 7-15 characters and include at least three of the following:

- Letters
- Mixed upper- and lowercase letters
- Numbers
- Non-alphanumeric characters (e.g., @, #, %, &, *)

3. Select a security question from the drop-down list and provide the answer.

4. Click **Register**.

--CONTACT INFORMATION--	
First Name':	<input type="text"/>
Last Name':	<input type="text"/>
Email':	<input type="text"/>
Confirm Email':	<input type="text"/>
Phone Number:	<input type="text"/>
Fax Number:	<input type="text"/>
Area of Research:	<input type="text" value="Select one"/>
Job Title:	<input type="text" value="Select one"/>

--USERNAME AND PASSWORD--	
Username':	<input type="text"/>
Password':	<input type="text"/>
Re-enter Password':	<input type="text"/>

--SECURITY INFORMATION--	
Security Question':	<input type="text" value="Select one"/>
Answer':	<input type="text"/>

A message indicates that you will receive an e-mail message from CAS at the address you provided within the form.



Almost Finished

Thank you for completing the initial step in registering to use SciFinder®! You will receive an e-mail message from CAS with instructions for completing the registration process.

Complete Registration Process

1. Open and read the e-mail message from CAS.

From: CAS

Dear user,

To complete your SciFinder registration, you must click the link provided below. By clicking the link, you agree to all of the following terms and conditions:

- I will not share my username and password with any other person.
- I will search only for myself and not for others or other organizations.
- I will not use any automated program or script for extracting or downloading CAS data, or any other systematic retrieval of data.
- I may retain a maximum of 5,000 Records at any given time for personal use or to share within a Project team for the duration of the Project.
- My organization's SciFinder License and the CAS Information Use Policies (<http://www.cas.org/legal/infopolicy.html>) apply to my use of SciFinder.
- I will contact my SciFinder Key Contact if I have questions.

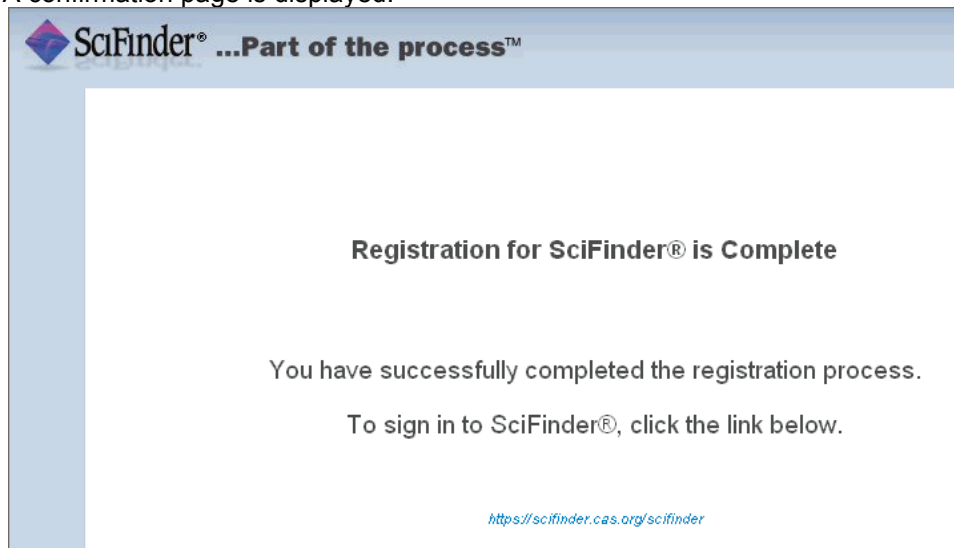
If you do not accept these terms and conditions, do not click the link and delete this e-mail message.

<https://scifinder.cas.org/registration/completeRegistration.html?respKey=D54B1FCC-86F3-F00A-11C>

If you need assistance at any time, consult the key contact at your organization.

2. If you accept the terms and conditions for using SciFinder, click the link within the e-mail message to complete the registration process.

A confirmation page is displayed.



The screenshot shows a confirmation page with a blue header bar containing the SciFinder logo and the text "...Part of the process™". The main content area is white and contains the following text:

Registration for SciFinder® is Complete

You have successfully completed the registration process.

To sign in to SciFinder®, click the link below.

<https://scifinder.cas.org/scifinder>

3. Click the link provided in the e-mail message to begin working with SciFinder. It is possible that you are unable to begin working with SciFinder immediately because all seats for the web version of SciFinder are currently in use. Try logging in later. If the problem persists, David Levinson (levinson@lakeforest.edu) in Library and Information Technology.